

Date

Carrier

Re: Broker of Record Authorization

Policy # \_\_\_\_\_

Inception Date \_\_\_\_\_

**BROKER OF RECORD APPOINTMENT**

To whom it may concern,

Effective \_\_\_\_\_, I/we have appointed E-COMP/Granite Professional Insurance Brokerage, Inc. located at 6600 Koll Center Parkway Suite 100, Pleasanton, CA 94566 as our exclusive insurance broker and representative with respect to the above captioned policy. E-COMP/Granite Professional Insurance Brokerage, Inc. is authorized to negotiate directly with your company as respects to changes in existing insurance policies. Please make available to them immediately any and all information and documents pertaining to this policy.

Any deficiencies, errors or omissions created by the previous insurance brokers or representatives shall not be the responsibility of E-COMP/Granite Professional Insurance Brokerage, Inc. In making this appointment, I/we relieve them from any such liability.

This appointment rescinds all previous appointments and shall remain in full force until cancelled in writing by a duly authorized representative of this company. We also ask that you waive the customary 10-day waiting period and accept this appointment immediately. There will be no countermanding letter.

\_\_\_\_\_  
Insured's Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Granite Insurance Brokers

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date